**Project:** **Team Contract**

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| --- | --- | --- |
| Team Name: | Sink Development Team | |
|  | Student Name | Student ID |
| Student 1: | Alexander James Butt | 20220468 |
| Student 2: | Alyssa Pilbrow | 20220501 |
| Agreement Date: |  | 09/03/24 |

# Team Goals

The goals of the team are:

* exploring an avenue where individuals can manage the line between their work and their identity.
* working with a young, self-made dealer in an industry of dinosaurs.
* creating a full stack web site that we are happy to publish.

# Team Procedures

**Collaboration tools**

|  |  |  |
| --- | --- | --- |
| **Purpose** | **Chosen tool** | **Link** |
| Instant communication | teams |  |
| Team discussions and decisions | teams |  |
| Shared documentation | Teams (drafts and in progress), git hub(finalized) |  |
| Shared code | Git hub | [AMarieP/IT6041\_Software\_Project (github.com)](https://github.com/AMarieP/IT6041_Software_Project) |
| Planning | Git hub kanban board, Figma | [AMarieP/IT6041\_Software\_Project (github.com)](https://github.com/AMarieP/IT6041_Software_Project) |
| Client communication | Email, instant messaging,  zoom |  |

## Roles of Group Members

Because we are a team of two, we will work together and share all the roles.

## Decision Making

We will make all major decisions together with a unanimous vote and if we have disagreements, we will talk them through until we agree.

## Record Keeping

The minutes of the meeting with the client will be kept in documents on our team's channel.

Team discussion will be held on teams and major decisions will be noted on the team channel.

Member contributions will be tracked by git hub posts and our own reflective journals.

# Team Expectations

## Behaviour Expectations

Team members will:

* show Understanding
* communicate within 24 hours of an available day or have communicated that they will be unavailable.
* Give input and get involved with decision making.

## Team availability

Alyssa: available Monday to Friday unless stated otherwise.

Alex: available Tuesday to Friday unless stated otherwise.

# Dealing with Issues

Disagreements about team behavior will be resolved through discussions and if necessary, a third party(lecturer) will be asked to help with resolution.

# Timelines and Milestones

## Project key dates

Project proposal: 15/03/24

Project Execution: 12/04/24

Project Presentation and Reflection: 19/04/24

More details of the break down can be found in the kanban board